



Middlefield Primary Academy PTA AGM

Monday 20th April 2026
Online Zoom meeting

Chair: Holly
Minutes: Emma

School representatives: Carol Besant and Zoe Catchpole

Carol opened meeting by thanking PTA for another year of successful events/fundraising and for all their contributions to the school.

1. Finance updates:

Craig provided the current PTA financial information:

Bank balance = **£5,924.79**

Jo flagged that there were still some invoices outstanding, and that in general invoices can be slow or they have to be chased. Invoices still outstanding include:

- Year 6 table and chairs
- KS1 replacement reading books

Action: Carol to chase outstanding invoices

2. PTA fundraising goals

The PTA would like to eventually fund a new trim trail for the school so all fundraising efforts are currently going towards this, however if there are other things that the school need in the meantime then they are happy to be approached.

All agreed to still fund Emotional Literacy Support Assistant (ELSA) training.

The PTA are aware that the peaceful play area is currently condemned. Carol explained how the tree roots were lifting the slabs which made it unsafe. Mr Wyton could do some of the ground works to keep costs down. Jo suggested putting a post on Facebook to see if any local tradespeople could donate time/materials to help.

Action: Jo to put post on Facebook asking for help for the peaceful play area repairs.

Carol noted that the school were purchasing more laptops/tablets for students to utilise so asked that if anyone knew of anywhere to get good discounts then to let her know. Lynette (and Jo) shared that they had both had good experiences with <https://www.backmarket.co.uk/en-gb> that sell refurbished tech for reasonable prices.

3. Upcoming events:

- School discos- Monday 27th April & Monday 6th July

- Non uniform day (+ raffle prize donations for summer fayre hampers) -Thursday 11th June
- Summer Fayre- Thursday 25th June

It was noted that it was disappointing that the Summer Fayre couldn't be held on a weekend as footfall would likely be higher resulting in a greater fundraising effort. Carol understands PTA frustration but isn't able to guarantee teacher support at a weekend.

Holly and Carol to meet separately to discuss options for alternatives in the future.

4. PTA roles/nominations

Chloe has resigned from her role as Secretary and was thanked for her contributions. She will remain part of the PTA.

Holly will remain as Chair.

Jo will remain as Vice-chair

Craig will remain as Treasurer

Emma will take up position as Secretary.