



Middlefield Primary Academy PTA meeting

Monday 13th April 2026
Ferro Lounge

Chair: Holly
Minutes: Emma

Attendees: Jo and Kim

General updates:

Jo reminded everyone to submit their DBS documents to the school- forms and requirements outlined in email she forwarded.

A lot of inactive people in the PTA whatsapp group. Holly to remove these people or possibly create new group with only active members.

A discussion was had around setting up a subgroup for 'PTA helpers' that parents could join and we could call upon to help for events if short on volunteers from main PTA group. There would be no pressure on them to formally join the PTA.

Upcoming events:

1) PTA AGM- Monday 20th April

Only known role change- Chloe resigning from secretary role, Emma to take this over.

2) Discos- Monday 27th April & Monday 6th July

EL still has box of 50 haribo at home that can be used.

Action: Jo to send disco form to school office to send out asap.

3) Summer Fayre- Thursday 25th June

Non-uniform day to be held and themed Summer Fayre hamper raffle prizes to be requested in time for hampers to be put together- date suggestion of **Thursday 11th June** (to be confirmed with school).

Action: Jo to ask school about non-uniform day date at same time as sending disco form.

Raffle prizes need to be sourced.

Stageworks have offered to perform at Summer Fayre, and provide a raffle prize.

Food options: BBQ (if still at school) or Dominoes? Jo's dad happy to man BBQ but pizza was easier and successful when used before. All agreed to see if BBQ still at the school and the state of it first before making final decision.

New summer fayre games needed, either ideas or new ones to be purchased/hired.

Message to be sent out about collecting tombola prizes.

Date and time of next meeting:

To be arranged.