

Middlefield Primary Academy

Part of The Diamond Learning Partnership Trust
Established in the Queen's Jubilee Year 2012

Andrew Road, Eynesbury, St. Neots, Cambridgeshire PE19 2QE
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Executive Headteacher: Mrs Susannah Connell BSc MA (Ed Mgt) NPQH
Interim Headteacher: Mrs Joan Beale

16th March 2020

Dear Parent/Carers

Arrangements for Parent Consultation Evenings March 18th and March 19th

I write to confirm that parent consultations will be going ahead as planned, after school on Wednesday and Thursday this week.

In order to minimise contact we are asking parents to:

Ensure that they have washed their hands before coming to school, as we have a limited supply of hand sanitiser.

Come at their allocated time and leave promptly.

Not to bring pupils with them if they can avoid it.

We will keep appointments on schedule. Please do not overrun. You will be politely asked to move on if this is the case. Books will not be available to look at. This is to minimise the number of parents in the hall at any time. There will be limited seating for those parents with more than one appointment.

Please do not attend if you are experiencing any symptoms such as a high temperature or persistent cough. If you will not be attending can you please let the school office know.

Thank you for your support with this.

Yours sincerely



Joan Beale
Interim Headteacher
On behalf of Middlefield Primary Academy (Part of the DLPT)

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