

6<sup>th</sup> December 2018

Dear Parent/Carers

### **Emergency School Closure**

In the event of a school closure due to inclement weather or any other unforeseen circumstance, we will follow the below procedures.

#### **Facebook**

We are aware that not all parents access Facebook and do not rely on this forum as a sole message of communication. We also know that many parents do use Facebook and it is a very effective way of communicating with parents quickly.

<https://www.facebook.com/groups/81240309778/>

#### **Website**

All information will be posted directly onto the front page of the website.

<https://middlefield.cambs.sch.uk>. This website can be accessed via smart phones.

#### **Parentmail**

A parentmail message will be sent to parents in the same way we communicate each week. Please make sure the email address we have on file is up to date. If you are not receiving emails each week please contact the school office.

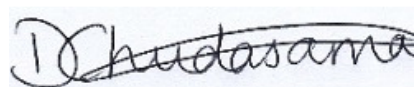
If the closure is before school, information will be placed on Cambridgeshire County Council's website at the webpage

[www.cambridgeshire.gov.uk/education/schools/schoolclosure/](http://www.cambridgeshire.gov.uk/education/schools/schoolclosure/).

Alternatively you can do a search for 'Cambridge School Closure'.

In the event of poor weather the local radio stations BBC Radio Cambridgeshire and Heart 103 run an update on schools that are closed..

Yours sincerely

A handwritten signature in black ink, appearing to read 'Debbie Chudasama', written over a light blue rectangular background.

Mrs Debbie Chudasama  
Head Of School

On behalf of Middlefield Primary Academy (Part of the DLPT)